**Agenda**

10:00 13 December 2023

[*[Meeting via Teams](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_ZDU2ZDE0MGYtZjZmNS00YjM1LWIyNjctZDEwZDA1MDRlZmJj%40thread.v2/0?context=%7b%22Tid%22%3a%22482a4ef9-66e4-4e76-9f24-6da09a713ed4%22%2c%22Oid%22%3a%22f6620c1e-0047-4737-9a45-dd9ed0d8a24c%22%7d)*](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_ZTIzNmM4ODYtZTQzYy00YzRjLWExMjktYWI5M2M1NTAxYWVk%40thread.v2/0?context=%7b%22Tid%22%3a%22482a4ef9-66e4-4e76-9f24-6da09a713ed4%22%2c%22Oid%22%3a%22f6620c1e-0047-4737-9a45-dd9ed0d8a24c%22%7d)

**MEETING ADMIN**

1. Apologies
2. Note of Previous Meeting 8 June 2023 (*circulated*)

**EMB WORK PROGRAMME**

1. Update on actions following January EMB Planning Day – *circulated*
2. Accessibility Subgroup Update – *circulated*
	1. Discussion paper – Measures to improve accessibility during elections (Short- Term/Immediate) - *circulated*
3. EMB Forms Group – *oral update*
4. Preparation for UK Parliamentary General Election – *general* *oral update*
	1. Potential Recommendations for ROs and EROs for UKPGE in 2024– *circulated*
	2. Public Awareness – Voter ID & Postal Vote Handling - *discussion*
	3. Elections Act 2022:– *oral update on UK Elections Act issues (Voter ID, OAVA, Overseas Electors, Postal Vote Handling and Secrecy, Accessibility)*
		1. Letter from Catherine Frances (DLUHC) – circulated
		2. New Burdens Funding – proposed webinar
	4. Divergence issues
		1. Update on Divergence issues – *oral update*
		2. VID/PVHS RO & ERO Risk Summary from Divergence Task Group - *circulated*
5. eCounting for 2027 General Strategy – *circulated*
6. EMB & Electoral Commission Joint Seminars – UK Elections Funding / Voter ID at Recall Petition and UK by-election / Postal Vote Handing / New Burdens Funding - *oral update*
7. Capacity Building and Resilience – *oral update*

**GENERAL UPDATES**

1. Scottish Government General Update – *circulated*
2. UK Government – Department for Levelling Up, Housing and Communities: Elections and Registration Update
	1. UK Funding Working Group - *oral update*
	2. Letter to UK Minister re Funding - *oral update*
3. Electoral Commission General Update – *circulated*
4. Electoral Registration Update from the Electoral Registration Committee of the SAA update - *to follow*
	1. Roundtable with Electoral Commission and Scottish Government on Electoral Registration, 7 Dec3ember – *oral update*
5. AEA update
6. Boundaries Issues

**INFORMATION**

1. EMB Administration
	1. Membership
		1. New RO Member appointed – Pippa Milne, RO for Argyll and Bute
	2. Appointment of Vice Conveners - *oral update*
	3. EMB Annual Report *– oral update / to follow*
	4. EMB Funding – *oral update*
2. Log of local government by-elections - *circulated*
	1. Fujitsu Review of delivery of by-elections since May 2022 - *circulated*
3. Recall Petition Rutherglen and Hamilton West
	1. Electoral Commission [Report on the 2023 recall petition in Rutherglen and Hamilton West](https://www.electoralcommission.org.uk/who-we-are-and-what-we-do/elections-and-referendums/our-reports-and-data-past-elections-and-referendums/report-2023-recall-petition-rutherglen-and-hamilton-west)
4. Evidence Provided to Senedd Cymru (for information)
	1. Senedd Cymru (Members and Elections) Bill – *circulated*
	2. Elections and Elected Bodies (Wales) Bill – *circulated*
5. Any Other Business

**DATES OF FUTURE MEETINGS**

Funding Agreement with Scottish Government requires four minutes meetings per year. Meetings are proposed as below, with scope to change given immediate circumstances, elections etc.

|  |  |
| --- | --- |
| February 2023 | Date to be agreed |
| May 2023 | Date to be agreed |
| August 2023 | Date to be agreed |
| November 2023  | Date to be agreed |