

## Agenda

### (Interim) Electoral Management Board for Scotland

Wednesday 8 June, 2:00pm  
City of Edinburgh Council Headquarters  
Chief Executive's Boardroom, Waverley Court, East Market Street, Edinburgh

#### ADMINISTRATION ITEMS

- 1.0 Apologies
- 2.0 Note of Previous Meeting (6 April 2011) *(to follow)*
  - 2.1 Matters Arising

#### POLICY ITEMS

- 3.0 Review of 5 May Electoral Events: Scottish Parliamentary Elections and Referendum on the Voting System for UK Parliamentary Elections
  - 3.1 Legislation
  - 3.2 Fees and Charges Provision
  - 3.3 Role of CCO
    - 3.3.1 Instructions and Directions
    - 3.3.2 Monitoring Process
    - 3.3.3 Communications
    - 3.3.4 Forms / Templates
  - 3.4 Suppliers
    - 3.4.1 Printers
    - 3.4.2 Royal Mail
    - 3.4.3 Others
  - 3.5 Ballot Papers
  - 3.6 Postal Voting Issues
  - 3.7 Polling Day Issues

- 3.8 Verification and Counts**
- 3.9 Referendum Results Collation System**
- 3.10 Role of the RCO / EMB**
  - 3.10.1 Letters of appreciation from Government**
- 3.11 Role of the Electoral Commission**
- 4.0 Preparation for Scottish Local Government Elections 2012**
  - 4.1 Legislation** (*Update from Scottish Government*)
  - 4.2 E Counting Project** (*Update from Scottish Government*)
- 5.0 Future Remit and Status of the Board** (*Update from Scottish Government*)
  - 5.1 Legislative Status of the Board**
  - 5.2 Membership of the Board**
  - 5.3 Support to the Board**
  - 5.4 Work Programme for 2011/12**

<b>INFORMATION ITEMS</b>
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- 6.0 Individual Registration – Letter from the Cabinet Office**
- 7.0 Regional Returning Officers’ Group and associated meetings**

(Papers available at <http://www.electoralcommission.org.uk/elections/elections-and-referendums-working-groups> )

  - 7.1 Elections and Referendums Steering Group Agenda and Papers – Update from Convener**
  - 7.2 Elections & Registrations Working Group Agenda and Papers – Update from Secretary**
- 8.0 Scottish Political Parties Panel (7 June 2011)**
- 9.0 Boundary Issues**
  - 9.1 Hugh Buchanan to be invited to a future meeting**

<b>CONSULTATION ITEMS</b>
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- 10.0 Consultations**
  - 10.1 None Current**
- 11.0 Any Other Business**

**12.0 Dates of Next Meetings: to be confirmed**

**Mary Pitcaithly,**  
Convener of the Interim Electoral Management Board for Scotland