

Agenda Electoral Management Board for Scotland

Wednesday 14 December 2011, 3:00pm
Boardroom, City of Edinburgh Council Headquarters
Waverley Court, East Market Street, Edinburgh ([map](#))

Presentation: Colin Dingwall (Cabinet Office) – *The Transition to Individual Electoral Registration* *background papers listed at the end of the agenda*

MEETING ADMINISTRATION

- 1.0 Apologies
- 2.0 Note of Previous Meeting (18 November 2011) (*circulated*)
 - 2.1 Matters Arising

BOARD WORK PROGRAMME, POLICY & PLANNING

- 3.0 Preparation for Scottish Local Government Elections 2012
 - 3.1 Legislation
 - 3.1.1 Supplementary legislation (*update from Scottish Government*)
 - 3.1.2 Note of other source legislation (*circulated*)
 - 3.2 EMB Work Programme Update
 - 3.2.1 Pre Election Period – Draft Guidance Material (*circulated*)
 - 3.2.2 Consultation Paper on Count Timing (*circulated*)
 - 3.2.3 Information in the Count Centre for Observers (*to follow*)
 - 3.3 E Counting
 - 3.3.1 Printing Issues

3.3.2 Training

3.3.3 Lessons from recent by-elections

3.3.4 Ballot Boxes

3.3.5 Tactile Devices

3.3.6 Adjudication

3.3.7 Recounts

3.4 Update from Electoral Commission

3.4.1 Guidance / RO Performance Standards

3.4.2 Joint Briefings

3.4.3 Public Awareness

3.5 Postal Voting

3.5.1 Timetable

3.5.2 Royal Mail

4.0 EMB Administration

4.1 Appointments

4.2 EMB Subgroups

4.2.1 Forms Group

4.2.2 Communication Network – *(update 13 December Meeting)*

5.0 Bulletin / Newsletter – future topics

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| INFORMATION |
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6.0 By-elections - *update*

7.0 Regional Returning Officers' Group and associated meetings

(Papers available at <http://www.electoralcommission.org.uk/elections/elections-and-referendums-working-groups>)

7.1 Elections and Referendums Steering Group Agenda and Papers – Update from Convener

7.2 Elections & Registrations Working Group Agenda and Papers – Update from Secretary

8.0 Scottish Political Parties Panel

8.1 Update from 8 December

8.2 Issues for future meetings

- **31 January 2012**

CONSULTATIONS

9.0 Consultations

9.1 Electoral Commission paper on the timing of election counts

10.0 Any Other Business

11.0 Dates of Next Meetings

11.1 To align with SOLACE / COSLA Leaders Meetings

Mary Pitcaithly,
Convener of the Electoral Management Board for Scotland

Individual Registration Papers

<http://www.cabinetoffice.gov.uk/sites/default/files/resources/individual-electoral-reform.pdf> - **Individual Electoral Registration – Draft Legislation in PDF Format**

<http://www.cabinetoffice.gov.uk/sites/default/files/resources/schemes-order-draft.pdf> - **Data Matching Pilot Schemes – Statutory Instrument in PDF Format**

<http://www.cabinetoffice.gov.uk/sites/default/files/resources/individual-electoral-reform-impact-assessment.pdf> - **Individual Electoral Registration Impact Assessment in PDF Format**