**Agenda**

2pm Monday 1 July 2019

Mandela Room

City Chambers, 249 High Street, Edinburgh EH1 1YJ

**MEETING ADMIN**

1. Note of Previous Meeting 21 February 2019 *(circulated)* –*there was also a series of weekly teleconferences in the lead up to the EPE 2019, updates were circulated t EMB by email*
2. Apologies / Matters Arising

**UPDATES**

1. Review of delivery of European Parliamentary Election
   1. Project Close Report/Carry Forward actions – (*draft circulated*)
   2. Review of Count Collation Process – (*circulated)*
2. Electoral Commission Update to include reporting on EPE 2019
   1. Ballot Paper Testing for Scottish Local Government Elections *(to follow)*
3. Scottish Government Update
4. Referendum Scotland Bill ([*introduced by the Cabinet Secretary for Government Business and Constitutional Relations, on 28 May 2019*](https://www.parliament.scot/parliamentarybusiness/Bills/111844.aspx))
   1. Submission of written evidence by the EMB to the Finance and Constitution Committee –[*closing date for responses is Friday 9 August 2019*](https://www.parliament.scot/parliamentarybusiness/CurrentCommittees/112120.aspx)
5. eCount procurement for 2022 – *update to follow; first board meeting was 30 May 2019*
6. Scotland Office / Cabinet Office Update
7. Electoral Registration Update from the Electoral Registration Committee of the SAA
8. Tactile Voting Devices – update following [English Court judgement](https://www.bailii.org/ew/cases/EWHC/Admin/2019/1126.html)

**EMB WORK PROGRAMME & RESOURCES**

1. Promoting Resilience and Preparedness in Electoral Administration
   1. Contingency and Preparation for unscheduled events
   2. RO Mentoring Scheme (RO groupings, schedule and topics) *– update*
2. EMB Financial Statement (*circulated*)
   1. Draft Budget for 2019/2020 (*circulated*)
3. EMB Annual Report

**INFORMATION**

1. Local Council by-elections – upcoming events ([log of by-elections since May 2017](http://www.electionsscotland.info/info/5/electoral_management_board/92/log_of_council_by-elections))
2. Regional Returning Officers’ Group / ECAB and associated meetings
   1. Review of EPE 2019 (9 July)
3. Scottish Parliament Political Parties Panel (SPPPP) 7 June 2019 – *agenda circulated for information*
4. AEA Branch Update (*circulated*)
5. Any Other Business

**DATES OF FUTURE MEETINGS - 2019**

* 26 September
* 28 November