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| ELECTORAL MANAGEMENT BOARD FOR SCOTLAND **ACTION NOTE: Wednesday 15 May 2019 @ 16:00 P.M.**  **Tele-Conference** | | | |
| Present:   * Board Members: Malcolm Burr (MB Convener), Andrew Kerr (AK), Angela Leitch (AL), Steve Grimmond (SG); David Martin (DM); Jim Savege (JS), Pete Wildman (PW). * Advisers to EMB: David Miller (DM), AEA; Andy O’Neill (AON), Sarah Mackie (SM) and Martin McKeown (MMCK), Electoral Commission; Maria McCann, Scottish Government (MMcC). * Regional Returning Officer: Kenneth Lawrie (KL) . * Also in attendance: Chris Highcock (CH), Secretary to the Board; Dougie McGregor (DMCG), Emma Baker (EB) and Mike ???. | | | |
|  |  | **NOTE** | **ACTION** |
| **1** | **Teleconference of 8 May** | The note of the teleconference held on 8 May was approved as a correct record. |  |
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| **2** | **Risk register** | **CH** advised that the register was substantially the same since the last meeting. The register would continue to be monitored. | **CH** |
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| **3.1** | **Notices** | **CH** advised that agent notices had been circulated. | **CH** |
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| **3.2** | **Briefings** | **CH** advised that whilst briefings had been offered by both the RRO and some LROs, there had been little interest from candidates and agents. | **CH** |
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| **3.3** | **Adjudication** | **AON** advised that the EC would circulate some general adjudication to support the information already circulated. This would focus on principles rather than examples. | **EC** |
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| **3.4** | **Count Collation** | **DMG** provided an update on the count collation exercise. A test of the collation process took place on Monday 13 May. Lessons learned will inform the live event. | **DMG** |
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| **4.0** | **Directions** | **CH** advised the LROs continued to follow the RROs recommendations. |  |
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| **5.0** | **Registration** | **PW** advised that final electorate figures should be available shortly and would be shared with **CH** and others. Intimated that an FOI had been received from The Brexit Party. |  |
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| **6.0** | **Costs** | **CH** advised that Cabinet Office had yet to issue advances. |  |
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| **7.0** | **Integrity** | Police Scotland have reported no change in threat levels or risks. |  |
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| **8.0** | **Additional Supports** | **CH** confirmed that Bulletin 6 had been issued. A Personation Guide had also been circulated to LROs. |  |
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| **9.0** | **Public Awareness / Media** | **SM** advised that the EC public awareness raising activities were continuing through social media |  |
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| **10.0** | **Legal** | The Change UK first choice candidate has now aligned with the Liberal Democrats. Clarification has been sought on what this means in the event he is elected. The implications for the RRO declaration in the event that the first choice candidate of The Brexit Party is elected was also discussed. | **KL** |
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| **11.0** | **AOB** | Agreed that **MMcK** re-survey LROs with regard to verification and count timings. |  |