



Elections Scotland

ELECTORAL MANAGEMENT BOARD FOR SCOTLAND

Agenda

Friday 30 August 2013, 1:30pm
Scott 1 Room, COSLA, Verity House, 19 Haymarket Yards
Edinburgh EH12 5BH

MEETING ADMINISTRATION

- 1.0 Apologies
- 2.0 Note of Previous Meeting, 31 May 2013 (*circulated*)
 - 2.1 Matters Arising

WORK PROGRAMME

- 3.0 European Parliamentary Elections 2014
 - 3.1 Update From Cabinet Office/Scotland Office
 - 3.2 Proposed Communications approach
- 4.0 Scottish Independence Referendum : Legislation *update from Scottish Government*
 - 4.1 Referendum Bill
 - 4.2 Franchise Bill / registration issues
 - 4.3 Fees and Charges Order
- 5.0 Scottish Independence Referendum : CCO Work Programme
 - 5.1 CCO Overview
 - 5.1.1 Memorandum of Understanding with the Electoral Commission - *circulated*
 - 5.1.2 The Chief Counting Officer's Approach – (*circulated*)
 - 5.1.3 CCO Resources – *oral update from the Secretary*
 - 5.2 Governance /Project Management
 - 5.2.1 Project Initiation Document - (*circulated*)

5.3 Guidance

5.3.1 Progress Report on Guidance for Counting Officers- *(circulated)*

5.3.2 Draft Guidance: Parts A and B – *(circulated)*

5.3.3 Update from Forms Group

5.4 Count Collation

5.4.1 Consultation on Count Timing

5.4.2 Count Collation Arrangements - *(circulated)*

5.5 Count Declaration Event

5.5.1 Venue

5.5.2 Event Management

5.5.3 Media coverage

5.6 Communications

5.6.1 Public Awareness – Presentation from Electoral Commission

6.0 Bulletin & Website

7.0 Issues raised by the Election Teams across Scotland

| |
|-----------------------------|
| <h2>INFORMATION</h2> |
|-----------------------------|

8.0 Individual Electoral Registration *Update from Cabinet Office (Colin Dingwall to attend)*

9.0 Regional Returning Officers' Group and associated meetings

(Papers available at <http://www.electoralcommission.org.uk/elections/elections-and-referendums-working-groups>)

9.1 Elections and Referendums Steering Group – *Update from Convener*

9.2 UK Electoral Advisory Board – *Update from Convener*

9.3 Elections & Registrations Working Group – *Update from Secretary*

CONSULTATIONS ETC

10.0 Consultations / Evidence Sessions

10.1 Consultation on Performance Standards for Ros

10.2 Cabinet Office Review of Election Funding

ANY OTHER BUSINESS

11.0 Any Other Business

12.0 Future Meetings

Mary Pitcaithly,
Convener of the Electoral Management Board for Scotland