



Elections Scotland

ELECTORAL MANAGEMENT BOARD FOR SCOTLAND

# Agenda

2:00 pm Friday 26 February 2016

Board Room

Waverley Court, East Market Street, Edinburgh EH8 8BG

## MEETING ADMIN

- 1.0 Note of Previous Meeting 27 November 2015 /Apologies/Matters Arising (*circulated*)
- 2.0 Matters Arising
  - 2.1 Suppliers – Software, Print and Royal Mail

## BOARD WORK PROGRAMME

- 3.0 Scottish Parliament Elections, 5 May 2016
  - 3.1 Update from Scottish Government
    - 3.1.1 Scottish Parliament (Elections etc) Order 2015
    - 3.1.2 Fees and Charges
    - 3.1.3 Indemnity for Returning Officers
    - 3.1.4 Constituency and Regional Returning Officer Order
  - 3.2 Update from Electoral Commission
    - 3.2.1 Public Awareness
    - 3.2.2 [Guidance material](#)
  - 3.3 EMB update
    - 3.3.1 EMB Recommendations (available [on website](#))
    - 3.3.2 Forms
    - 3.3.3 Model for the allocation of Regional Seats (available [on website](#))
    - 3.3.4 Royal Mail Sweep
  - 3.4 Electoral Integrity
    - 3.4.1 Police SPOC Briefing, 22 February at Fettes
    - 3.4.2 Updating of "[Guidance on Preventing and Detecting Electoral Fraud](#)"
    - 3.4.3 Personation – proposed Protocol for working with Police Scotland - *update*
  - 3.5 Registration Issues
    - 3.5.1 Use of second interim update



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- 4.0 Referendum on the UK's membership of the European Union
  - 4.1 Date 23 June 2016
  - 4.2 Update from the Electoral Commission
    - 4.1.1 CCO Approach/Directions
    - 4.1.2 Public Awareness
    - 4.1.3 [Guidance](#)
  - 4.3 State of preparedness of RO Teams
  - 4.4 Electoral Commission Results Collation System – Update & Rehearsal
  - 4.5 Regional Count Collation centre and declaration of totals for Scotland
  - 4.6 Draft Fees and Charges Guidance (*circulated*)
- 5.0 Scottish Local Government Elections 2017
  - 5.1 eCounting for 2017 Local Government Elections
    - 5.1.1 Update from Scottish Government
    - 5.1.2 Update from Local Government Liaison Consultant (*circulated*)
- 6.0 Other Electoral Events / Issues
  - 6.1 Scottish Parliament Local Government and Regeneration Committee 10 February.
- 7.0 General Electoral Registration issues
  - 7.1 IER Transition
  - 7.2 AVI Refresh
  - 7.3 Register Publication

<b>EMB ROLE, RESOURCES</b>
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- 8.0 EMB Financial Statement (*circulated*) and Draft Budget for 2016/17 & 2017/18
- 9.0 EMB Administrator
- 10.0 EMB Annual Report

<b>INFORMATION</b>
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## ELECTORAL MANAGEMENT BOARD FOR SCOTLAND

- 11.0 Electoral Fraud – Review by Sir Eric Pickles : Seminar 3 December 2015
- 12.0 Regional Returning Officers’ Group / EAB and associated meetings
  - 12.1 Elections & Registrations Working Group/ EU Referendum Delivery Group – Update from Secretary
  - 12.2 Electoral Advisory Board/EU Referendum Management Board – Update from the Convener
- 13.0 Scottish Parliament Political Parties Panel – meeting held 16 February 2016
- 14.0 AOB
- 15.0 Dates of future meetings for 2016
  - 29 April
  - 27 May
  - 24 June (note no COLSA Leaders’ meeting is scheduled)
  - 29 July (note no COLSA Leaders’ meeting is scheduled)
  - 26 August
  - 30 September