



Elections Scotland

ELECTORAL MANAGEMENT BOARD FOR SCOTLAND

Agenda

Friday 31 January 2013, 2pm

Chief Executive's Board Room, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG

MEETING ADMIN

- 1.0 Admin / Note of Previous Meeting 29 November 2013/Matters Arising
(*circulated*)

BOARD WORK PROGRAMME

- 2.0 European Parliamentary Elections May 2014
 - 2.1 Update from Cabinet Office/Scotland Office
 - 2.1.1 Proposed Fees and Charges Order (*circulated*)
 - 2.2 Update from Electoral Commission
 - 2.2.1 Public Awareness
 - 2.2.2 Integrity
 - 2.3 Update from Project Team
 - 2.3.1 RRO Electoral Commission Performance Standards Submission
(*circulated*)
 - 2.3.1.1 Directions from the RRO
 - 2.3.2 Status Report (*circulated*)
 - 2.3.3 Project Plan (*circulated*)
 - 2.3.4 Risk Register (*circulated*)
 - 2.4 Administration: Candidate Briefings, Nominations, Count, Ballot Paper Printing
 - 2.5 Joint Seminars with the Electoral Commission – draft agenda (*circulated*)
 - 2.6 Draft Fees and Charges (*circulated*)
- 3.0 Scottish Independence Referendum: CCO Work Programme

3.1 Overview

3.1.1 Royal Mail – Elections Planning - Rachel Winham and Nick Briggs attending *(to be taken first on the agenda)*

3.1.2 Registration Issues

3.1.2.1 Students in higher education: Access to voting in the Scottish Independence Referendum, An options paper *(circulated)*

3.1.3 Draft Fees and Charges *(circulated)*

3.2 Governance/Project Management

3.2.1 Project Status Report *(circulated)*

3.2.2 Project Plan *(circulated)*

3.2.3 Risk Register *(circulated)*

3.3 Guidance

3.3.1 Directions from the CCO

3.3.2 Progress Report on Guidance for Counting Officers

3.3.3 Update from Forms Group

3.4 Count

3.5 Communications Planning

4.0 RRO/CCO Briefing to SOLACE

5.0 Bulletins/Website www.electionsscotland.info

6.0 Issues raised by Election Teams across Scotland

INFORMATION

7.0 Individual Electoral Registration

8.0 Regional Returning Officers' Group and associated meetings

8.1 UK Electoral Advisory Board –Update from Convener

8.2 Elections & Registrations Working Group – *Update from Secretary*

9.0 SOLAR Elections Working Group Update

10.0 Scottish Government Update on eCounting for 2017 Local Government Elections

11.0 AOB

12.0 Future Meetings

28 February

28 March

25 April

30 May

27 June

25 July

29 August

Mary Pitcaithly,

Convener of the Electoral Management Board for Scotland