

## eCOUNTING 2022

### INFORMATION BULLETIN

*Issue 10 – 7 February 2022*

Welcome to the tenth project bulletin for eCounting 2022.

You will find copies of all Bulletins on the EMB website at [eCounting Bulletins 2022](#)

<b>Info</b>	<p><b>General</b></p> <p>In addition to this being circulated to the wider election community please feel free to circulate to others in your wider teams.</p>
<b>Info</b>	<p><b>Engagement</b></p> <ul style="list-style-type: none"> <li>• <b>Q&amp;As No 5</b> Q&amp;A No 5 accompanies this Bulletin and again new information since edition No 4 is highlighted in yellow.</li> <li>• <b>Easyprint</b> – All councils have locked down their EasyPrint order and signed off their envelopes, all mailers have been completed, proofed and signed off, 90% of councils envelopes have been approved by Royal Mail. The next major date in the print timetable is the mock election which will commence on Friday 11<sup>th</sup> February, however if any council wishes to provide the data early, we will be in a position to accept it. We are aware that some councils are still waiting to confirm their polling schemes, if you need to amend the number of station ballot books in your order screen please contact your print controller who will be happy to amend this information for you.</li> <li>• <b>Print Inspection</b> – Just a reminder of the options for print inspection:             <ul style="list-style-type: none"> <li>○ Visit to the Printer</li> <li>○ Live Inspection Box – costs previously provided</li> </ul>             Quality Control Checklists emailed to User Group on 25.1.22           </li> <li>• <b>EMS Systems</b> – Idox are working closely with Democracy Counts, they have sent on sample files and images from the Idox EMS system to allow DC to check their postal vote checking system is compatible and ready for the elections in May 2022.</li> <li>• <b>Implementation Plan</b> – Regional Managers will be working with you to develop your Implementation Plan which could also include risks and scenarios that may affect your Council (or reference your Risk Register).</li> <li>• <b>eCount Contingency arrangements</b> –             <ul style="list-style-type: none"> <li>○ RMs will be working with their Councils over the coming weeks to understand and document the local contingency arrangements.</li> <li>○ At a National / Project level, comprehensive contingency arrangements will be put in place over the coming weeks, including mobilisation of a Central Support and Issue Resolution Hub which will monitor progress</li> </ul> </li> </ul>

	and manage the response to any problems that arise. Further information on how and when to contact the support hub will be provided later this month.
<b>Action</b>	<p><b>Training</b></p> <ul style="list-style-type: none"> <li>• <b>eLearning</b> – 60 Council trainees have already accessed eLearning. Feedback has been positive. We look forward to hearing from Councils on further feedback or specifics for inclusion in the Face to Face Training.</li> <li>• <b>Face to Face Training</b> – An email will be sent early next week to the User Group (and ROs) on the general Face to Face Training arrangements. If you have any specific issues to raise on Face to Face Training please let <a href="mailto:ailen.knudsen@edinburgh.gov.uk">ailen.knudsen@edinburgh.gov.uk</a> know. Training Manuals will be made available to all Councils shortly, and these should be used to support knowledge following your training session.</li> <li>• <b>Factsheets</b> – The following Factsheets, which will be shared with Returning Officers later in February, are being produced to assist ROs in the run up to the Count: <ul style="list-style-type: none"> <li>○ eCounting</li> <li>○ Single Transferable Vote</li> <li>○ Count Reports</li> <li>○ Re-Counts</li> <li>○ Tied Votes</li> </ul> <p>If you consider there are any other generic Factsheets you would benefit from please email <a href="mailto:ailen.knudsen@edinburgh.gov.uk">ailen.knudsen@edinburgh.gov.uk</a> to let us know.</p> </li> <li>• <b>Refresher Training at Count Venue</b> – Refresher training (and training for Scanning Operators and Marshalls) will be scheduled for the Wednesday of the week of the poll as agreed with your Regional Manager and also detailed in your Implementation Plan.</li> </ul>
<b>Info</b>	<p><b>eCount By-elections</b></p> <p>The eCount system performed as expected at the East Lothian Council By-election eCount on Friday 21 January 2022.</p>

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