

eCOUNTING 2022

INFORMATION BULLETIN

Issue 13 – 1 April 2022

Welcome to the thirteenth project bulletin for eCounting 2022.

You will find copies of all Bulletins on the EMB website at [eCounting Bulletins 2022](#)

<p>Info</p>	<p>General In addition to this being circulated to the wider election community please feel free to circulate to others in your wider teams.</p> <p>Branding at the eCount It may be helpful to advise there will be no branding from Fujitsu/Idox at your eCount other than a mouse mat which has been agreed with the EMB and includes SG/EMB logos. ROs may, of course, provide table coverings which will allow you to brand the Count venue as you wish.</p>
<p>Action</p>	<ul style="list-style-type: none"> • Users on Easyprint - As per Bulletin 12 a reminder: <ul style="list-style-type: none"> ○ Between now and 4pm on 22 April you should please set up your Users on EasyPrint. ○ The total number of possible User Accounts is limited. If you think you could have a need for <u>more than 60 User Accounts</u> in a single Count Centre, can you please let the Project Team know this as soon as possible. • Training and demonstration ballot papers for your use in Count week As noted in Bulletin 12, your Regional Manager will now have been in touch with you to confirm you are happy with the ballot paper quantities. Should you require fewer ballot papers please let your RM know. We will try to accommodate any requests for more, but we have a finite supply to work from.
<p>Info</p>	<p>Engagement</p> <ul style="list-style-type: none"> • Q&As No 8 Q&A No 8 accompanies this Bulletin and again new and updated information since edition No 7 is highlighted in yellow. • Fujitsu Count Support Staff – RMs are in the process of setting up introductory meetings with you and your allocated Fujitsu Manager. Please get in touch if you have not been contacted about who your Fujitsu Count Manager will be, to schedule an introduction.

<p>Action</p>	<p>Training</p> <ul style="list-style-type: none"> • Face to Face Training <ul style="list-style-type: none"> ○ All Training Sessions are now complete. If any of your team still have training needs please let us know. ○ Training Materials are now available for sharing with your wider team from the following links:- <ul style="list-style-type: none"> <input type="checkbox"/> F2F presentations <input type="checkbox"/> Manuals (PDFs) • eCount Role Prompts/Aide Memoires are almost complete and will be added to the Training Materials shortly. • Ballot Box merging– Please get in touch your Idox Print Controller if you would like online training on how to do merging in EasyPrint for your First Preference by ballot box reports. A User Guide is available on EasyPrint and will be provided to ROs/ the User Group as an Annex to the Count Reports Factsheet.
<p>Action</p>	<p>Post-Election Activities</p> <ul style="list-style-type: none"> • Lessons Learned – Appreciating post-election tasks are not a top priority, however, establishing a group represented by key stakeholders across the election community to take part in sessions to plot lessons learned and areas for future improvement would be helpful. Please email aileen.knudsen@edinburgh.gov.uk if you would like to be part of this group.

eCounting project team contact details:

Project Manager

Jack Lochans

jack.lochans@gov.scot

07453 315577

Technical and Assurance Lead

Liz Ure

liz.ure@gov.scot

07769239206

Policy Lead/Contract Manager

James Newman

james.newman@gov.scot

07468742559

Local Government Liaison

Aileen Knudsen

aileen.knudsen@edinburgh.gov.uk

07912615832