eCounting 2022

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INFORMATION BULLETIN

Issue 14 – 15 April 2022

Welcome to the fourteenth project bulletin for eCounting 2022. You will find copies of all Bulletins on the EMB website at eCounting Bulletins 2022	

Info	**General** In addition to this being circulated to the wider election community please feel free to circulate to others in your wider teams.
Action	• **Users on Easyprint - Final reminder:** 　o Between now and 4pm on 22 April you should please set up your Users on EasyPrint. 　o The total number of possible User Accounts is limited. If you think you could have a need for <u>more than 60 User Accounts</u> in a single Count Centre, can you please let the Project Team know this as soon as possible. • **Training and demonstration ballot papers for your use in Count week** As noted in Bulletin 12, your Regional Manager will now have been in touch with you to confirm you are happy with the ballot paper quantities. All ballot papers for training requirements on count week are now finalised. • **Signage** – It will be helpful to know that Fujitsu will provide all signage for eCounting including signage for racking, workstations, trays, etc.
Info	**Engagement** • **Q&As No 9** Q&A No 9 accompanies this Bulletin and again new and updated information since edition No 8 is highlighted in yellow. • **Fujitsu Count Support Staff** – RMs are in the process of setting up introductory meetings with you and your allocated Fujitsu Manager. Please get in touch if you have not been contacted about who your Fujitsu Count Manager will be, to schedule an introduction.
Action	**Training** • **Face to Face Training** 　o All Training Sessions are now complete. If any of your team still have training needs please let us know.

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	o The eCount Report (with Annex) has now been added to the RO/DRO/CCM Manual at the link below for ease of reference. 📁[Manuals (PDFs)](#) 📁[F2F presentations](#) • **eCount Role Prompts/Aide Memoires** are almost complete and will be added to the Training Materials shortly. • **Ballot Box merging**– Please get in touch your Idox Print Controller if you would like online training on how to do merging in EasyPrint for your First Preference by ballot box reports, training is available week commencing 18th April until Friday 22 April. A User Guide is available on EasyPrint and will be provided to ROs/ the User Group as an Annex to the Count Reports Factsheet.
Action	**Post-Election Activities** • **Lessons Learned** – Feedback will be requested shortly after the election and thereafter a group represented by key stakeholders across the election community will be invited to take part in sessions to plot lessons learned and areas for future improvement would be helpful. Please email aileen.knudsen@edinburgh.gov.uk if you would like to be part of this group.

eCounting project team contact details:

Project Manager **Jack Lochans** jack.lochans@gov.scot 07453 315577	Policy Lead/Contract Manager **James Newman** james.newman@gov.scot 07468742559
Technical and Assurance Lead **Liz Ure** liz.ure@gov.scot 07769239206	Local Government Liaison **Aileen Knudsen** aileen.knudsen@edinburgh.gov.uk 07912615832